

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Workshop Meeting, March 7, 2016

Chairman Gregory Scarlato called the meeting to order at 19:00 hours, followed by the Pledge of Allegiance.

Chairman Scarlato then read the Opening Statement:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place and agenda, to the extent known thereof, posted as follows:

- Published in the Asbury Park Press on January 8, 2016
- Published in the Tri-Town News on January 14, 2016
- Filed written notice with the Township Clerk on January 6, 2016
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Acampora, Stalling, and Bailey being present.

It was recorded that there were zero (-0-) members of public in attendance.

Chairman Scarlato administered the Oath of Office to Commissioner Stalling, as Commissioner Stalling was not in attendance at the Re-organization meeting on 3/1/16. Commissioner Stalling was elected to three (3) year term that covers 2016, 2017, & 2018.

CRITICAL CORRESPONDENCE:

Clerk Acampora referenced all correspondence that was received and sent out, as will be noted in the next regular meeting minutes on 3/8/16.

OLD BUSINESS:

Clerk Acampora reviewed all of the members that will need physicals for 2016 and found that there are 27 members in need of a physical. Access Health Systems will be performing all physicals at the Ramtown Fire House in the next few months. Chairman Scarlato will be reaching out to them to schedule the date and time. Commissioner Acampora noted that once the date and time is determined, all fire fighters needing a physical for 2016 will be provided a letter from the Board of Fire Commissioners explaining the process.

Clerk Acampora noted that for the year 2015 there were 35 fire fighters that met their LOSAP requirements. Each member will receive a maximum contribution of \$1,669.00 into their Valic/AIG LOSAP account. The Board will cut a check to Valic/AIG for the total amount of \$58,415.00 and send the check along with a list of recipients to Valic/AIG.

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Commissioner Bailey discussed new gear purchase for fire fighter McGowan and new boots for fire fighter Miller. Chairman Scarlato noted that we have had a few members resign from the company in the past 3 – 4 months and that we have spare gear that should be reviewed prior to ordering new gear. Commissioner Bailey stated that he will discuss with Chief Eadicicco and all gear will be reviewed prior to ordering new gear.

The Medical Director position is still on hold, as we are waiting to hear back from Peggy at MONOC as to how we should be addressing this issue.

Lou Orlando will be painting the commissioner's office at a cost of \$600.

Engine 480 has 2 defective batteries and will be sent back to 1st Priority for new batteries. (These items are still covered under the warranty)

Commissioner Bommer stated that he has obtained two (2) additional quotes for the replacement of the lights and siren on Brush 494, but he has misplaced the quotes. He will provide them at the next meeting.

NEW BUSINESS:

We received a letter from Michael Siano (former fire fighter) requesting a full distribution from his LOSAP account. Clerk Acampora his years of service and determined that he met the minimum requirement of 5 years in the program and is 100% vested. Clerk Acampora stated that he will handle completing the necessary paperwork and forward to Mr. Siano for his signature and then on to Valic/AIG for withdrawal.

The following is a list of all of the testing that will be completed on the equipment and apparatus for 2016:

- SCBA – Flow and Hydro testing on 3/7/16
- Ladder 490 aerial testing – 3/9/16
- ALL pump testing – 3/10/16
- ALL ground ladder testing – 3/11/16

Commissioner Scarlato noted that a new hose, hose reel, and nozzle need to be purchased in order for the fire fighters to clean the trucks.

Commissioner Bommer noted that at the last E-Board meeting the old fire bureau policy was distributed to all districts. Chief Lewis noted that the policy is no longer cohesive with the bureau policy, as it has all changed since the town took over the bureau. He requested that all districts review the policy and make their changes. Commissioner Bommer will be handling this for our district.

Commissioner Acampora discussed the possibility of giving the Foam Trailing back to the Western Monmouth Mutual Aid Association. We have been housing this unit for several years and it has had limited use. We are now starting to run out of space in the firehouse and by giving the trail back, this would free up much needed space.

Commissioner Bailey stated that he will discuss at the next WMMAA meeting, with the possibility of having the trailer removed by September 2016.

EXECUTIVE SESSION: None

NEW TRUCK: Still determining what additional items need to be addressed before sending the truck back to Fire Priority for correction.

STATION 19-4, HOWELL TOWNSHIP, N.J. • PHONE (732) 458-0222 / FAX (732) 458-6398

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PAYROLL: Quarterly payroll was completed and Treasurer Stalling will be transferring \$4,000 to cover this quarter's payroll. Quarterly attendance sheet has been prepared by Clerk Acampora and reviewed and approved by Chairman Scarlato. (it is attached to this report)

TREASURER'S REPORT: Following the completion of the voucher and check entry by Treasurer Stalling, he reported 31 bills totaling \$113,630.54. In order to cover the expenses, \$90,000.00 will be transferred to the general account. The Treasurer's Report was accepted on a motion by Commissioners Acampora and seconded by Commissioner Stalling. The motion was passed unanimously by the board.

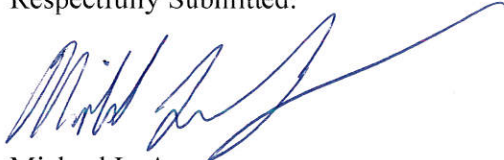
GOOD AND WELFARE: Nothing was reported.

PUBLIC COMMENT: There were zero (0) members of the public present and there were no comments offered.

ADJOURNMENT: This concluded the business for the workshop, so a motion to adjourn was made by Commissioners Stalling and Bommer, and passed by the board.

The meeting closed at 20:36 hours.

Respectfully Submitted:



Michael L. Acampora
Clerk of the Board